

# PRIVACY POLICY

Our Privacy Policy explains when, why and what information of yours nsFlow collects when you access the website <https://www.nsflow.com/> (the “website”), all related websites (subdomains), other services provided by nsFlow on which a link to this Privacy Policy appears. It also informs how we use your personal data, the conditions under which we may disclose it to others and how we protect them.

## WHEN & WHAT PERSONAL DATA DO WE COLLECT?

We collect your personal data when you contact us via the form on our website, when you contact us by phone or e-mail, or when you sign up to attend meetings hosted by nsFlow. We collect data such as your name, e-mail address, company name and address, position, telephone number and additional information that you provide to us. We collect your full name, e-mail address, telephone number, source of information from which you have received information about nsFlow, the information contained in your CV, industry, position and other additional information that you provide to us when applying for a vacancy. In cases where you would like to join our team based on a B2B contract, we will collect your personal data such as your full name, e-mail address, telephone number, professional profile, hourly rate and additional information that you provide to us. In cases where it is clearly indicated that some data is not mandatory, you may not submit this data. Our website is not intended for children under 16 years of age, and we do not knowingly collect personal information from children under 16 years of age. If you are under 16 years of age, do not use our site at any time or in any way.

## COOKIES

We also collect some information to help us provide better customer service. Among the data which is automatically collected are: IP address, web browser, operating system, websites visited just before or just after using our website, tracking the domains from which you visit and measure your activity at [www.nsflow.com](http://www.nsflow.com), but we do it in a way that allows us to keep all this information anonymous. We use this data to analyze statistics and to provide better customer service. Cookies can be used to provide tailored information from the website. You can configure your browser and decide what cookies you accept.

## HOW DO WE USE YOUR PERSONAL DATA?

We use collected information to operate and maintain our website, provide our services, and to allow you to contact us. We will also process your job applications in which you apply for a vacancy or want to cooperate with us based on a B2B contract. If you join our newsletter, we will send you information about the company’s news. If you have agreed to receive marketing purposes, you have the right to unsubscribe at any time. We may process your personal data if it is necessary for us to administer contractual relations between us and our suppliers/members in connection with the performance of the contract. If you are our client, and we have an existing relationship with you, or we have a reasonable belief that you can be our customer, we will process your data based on legitimate interest and send you information about products and services, events or other materials that will suit your individual interests and process your personal information so that we can only send you relevant, targeted information. You can opt out at any time by following the instructions in the email or by sending an email to the address from which you will receive the message.products and services, events or other materials that will suit your individual interests and process your personal information so that we can only send

you relevant, targeted information. You can opt out at any time by following the instructions in the email or by sending an email to the address from which you will receive the message.

## **YOU HAVE THE RIGHT TO KEEP YOUR PERSONAL DATA SAFE**

If you wish to access or change any personal information we hold about you, or request removal or submission of any information about you, you can contact us via the following address: [info@nsflow.com](mailto:info@nsflow.com). You can also ask us to limit the processing of your personal data at any time. If you believe that your privacy rights granted by applicable data protection laws have been violated, please contact us via the following address: [info@nsflow.com](mailto:info@nsflow.com). You also have the right to lodge a complaint with data protection authorities. NsFlow is not responsible for the privacy practices or the content of websites you reach via links on our website.

## **PERSONAL DATA DISCLOSE**

In some cases, nsFlow may disclose your personal data to certain types of persons responsible for the operation of the website or external parties (e.g. external technical service providers, hosting providers). These third parties may have access to personal data or process them as part of the provision of services to us. Our contracts with them require the confidentiality of such information. NsFlow may transfer information that we collect about you, including personal data, to affiliated entities, or to other third parties across borders and from your country or jurisdiction to other countries or jurisdictions around the world. We will comply with General Data Protection Regulation requirements that provide adequate protection when transferring personal data from Europe to third parties, in particular, we will enter into the standard contractual clauses approved by the European Commission. By submitting your personal data, you agree to this transfer, storage and processing.

## **HOW LONG DO WE KEEP YOUR PERSONAL DATA?**

We keep your personal data for as long as it is necessary to fulfil the purposes for which it was collected, as described at the beginning of this Privacy Policy. We may retain and use your information in order to comply with our legal obligations, resolve disputes, prevent abuse. This means that we may retain your personal data for a reasonable period after your last interaction with us. When the personal data that we have collected is no longer required, we will delete it securely. We may process data for statistical purposes, but in such cases, data will be anonymized.

## **CHANGES TO THIS PRIVACY POLICY**

NsFlow reserves the right to amend this Privacy Policy at any time. The latest version will always be found on our website. We encourage you to check this page occasionally to ensure that you are agreeing to any changes.